

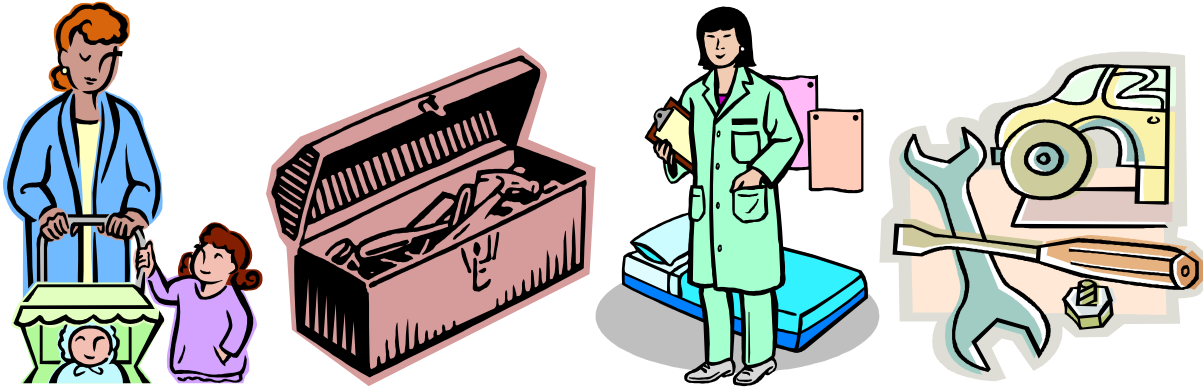
# Employment Support Project

WILL COUNTY CENTER FOR COMMUNITY CONCERNS

PHONE: 815-722-0722

304 N. SCOTT ST., JOLIET, IL 60432

FAX: 815-722-6344



**Benefit limits:** Up to \$750.00 (counselor discretion) one time payment per household.

## **Eligibility criteria:**

- ❖ Will County resident must have a copy of rental lease and/or mortgage statement.
- ❖ Total household gross income (all income in household) for 90 days prior to application.
- ❖ Anyone 18 yrs or older in the household with no income **MUST** have a printout from unemployment showing no benefits received 90 days prior to date of application.
- ❖ Working a minimum of 25 hours per week, **OR** a definite offer of employment of 25 or more hours per week, with start date, name of company, address, phone number and supervisor's name all on company letterhead (to start application). **Payment to provider will not be released until the first pay stub is submitted.**
- ❖ Social Security cards for all household members.
- ❖ Reason and proof of need for assistance.
- ❖ Household workable budget (worked out with agency representative at time of application).
- ❖ Auto paperwork must be in applicant's name (for car purchase/repairs) and final billing, no estimates.
- ❖ Emission testing certification.
- ❖ Auto must be insured within requirements of law (for car purchase/repairs).
- ❖ Valid/current driver's license, **NO traffic tickets /NO outstanding warrants** (for car purchase/repairs). Must be a current address.
- ❖ Car Title and Registration
- ❖ List of required uniforms, safety equipment and/or tools from employer on company letterhead or policy manuals stating as such.
- ❖ Information on child care provider.
- ❖ Printout of DHS (public aid) benefits. *If applicable*

## **Eligible expenses:**

All expenses must be directly related to obtaining/maintaining employment and may include: Child care co-pay, car purchase, car payment, car repair, car insurance, license plates (sticker), city sticker, uniforms/shoes/tools required by job. All expenses are paid directly to vendors. No cash payments.

## **How to sign up:**

Apply Monday through Friday. Applications are taken on a walk-in basis. Limited number of applications taken each day.

## **Income Eligibility**

The applicant household has to be at or below 125% poverty level.

**Program begins January 2012**